

**BOULDER TOWNSHIP JUSTICE COURT  
CLARK COUNTY, NEVADA**

**FILED**

2020 MAR 17 A 11:12

JUSTICE COURT  
BOULDER, NEVADA

BY NS

**IN THE MATTER OF THE )  
BOULDER TOWNSHIP )  
JUSTICE COURT'S RESPONSE )  
RESPONSE TO CORONAVIRUS )  
DISEASE (COVID-19) )**

**Administrative Order 20-01**

The Presiding Judge of the Boulder Township Justice Court has various responsibilities, including supervising the administrative business of the Justice Court, ensuring the quality and continuity of court services, supervising the court calendar, and insuring the court's duties are timely and orderly performed and otherwise facilitating the business of the Justice Court.

On March 12, 2020, Governor Steve Sisolak declared a state of emergency in Nevada in response to the recent outbreak of the Coronavirus Disease (COVID-19) and on March 15, the County of Clark and the City of Boulder City have also made emergency declarations for the same reason . Given the severity of the risk posed to the public by COVID-19, and after review of orders by Supreme Court Chief Justice Kristina Pickering and the Chief Judge of the Eighth Judicial District Court. Judge Linda Bell, this Presiding Judge has determined that alterations to the court procedure are necessary for the protection of the community.

During this time, Boulder Township Justice Court will continue to accept filings and continue to operate managing cases as normal but within the parameters set forth in this order effective March 17, 2020.

Court staff will encourage individuals to use the Court's written plea form on the Court's web site, rather than appearing in person for an arraignment. Similarly,

1 individuals with money due to the court are encouraged to make those payments on-line  
2 as provided on the Court's web site.

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4 Requests for continuance will be broadly and reasonably granted by the Justice  
5 Court's clerk's staff, without the necessity of judicial approval, to anyone requesting  
6 rescheduling because of a party, party's family member or counsel not feeling well or  
7 other health issues related to the COVID-19 disease. Similarly, requests for continuances  
8 will be broadly and reasonably granted by the Justice Court's clerk's staff, without the  
9 necessity of judicial approval, to anyone so requesting due to business disruption caused  
10 by COVID-19.  
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12 Requests for extensions on payments may be broadly and reasonably granted by  
13 the Justice Court's clerk's staff to anyone requesting so due to health concerns or due to  
14 business disruption caused by COVID-19 without the necessity of judicial approval.  
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16 All criminal out-of-custody hearings, with the exceptions of preliminary  
17 hearings, will be continued for period of 60-90 days. Individuals with attorneys for  
18 criminal cases are encouraged to contact their attorney instead of coming to the Court to  
19 obtain the new court dates and/or provide their attorneys with proof of completion of  
20 any court-ordered requirements. Attorneys are encouraged to communicate with the  
21 Court via email or phone to obtain new court dates for these matters.  
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23 The Court's Marshal Staff will be watching for people entering courthouse who  
24 may appear ill or otherwise in distress and suggest that these persons or others may  
25 request a continuance at the clerk's window which will be broadly and reasonably  
26 granted by the Justice Court's clerk's staff as noted above  
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1           Regarding those patrons attending court from out of town wishing not to  
2 schedule a future court appearance but who are not feeling well or are otherwise have  
3 health concerns may be directed to the Court's written Entry of Plea form, or request an  
4 audience with the judge at the clerk's window so as to avoid undue interaction with  
5 others at the courthouse.  
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7           Court's marshal staff will be encouraging all entering or leaving the courthouse  
8 to use provided hand sanitizer and in the courtroom or waiting areas to not sit next to  
9 anyone with whom did not accompany them to the courthouse in an effort to encourage  
10 social distancing.  
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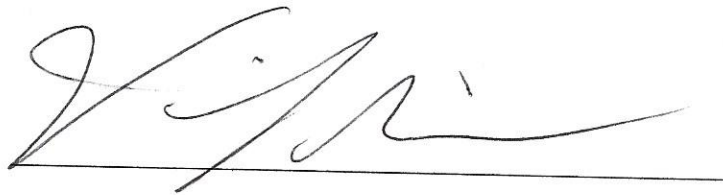
12           Legal counsel are encouraged to avoid all unnecessary appearances by them or  
13 their clients by using the Court's fax adjudication process and by faxing proofs of  
14 completion of court requirements prior to status checks rather than appearing for the  
15 scheduled status check.  
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17           All Small Claims and Civil Case hearings will be continued for at least 60-90  
18 days. All out of custody trials will be postponed for 60 days. TPO and Summary Eviction  
19 hearings will be held as normal.

20           The Boulder Township Justice Court further is suspending the issuance of all  
21 Writs of Execution. Additionally, all currently issued Writs of Execution are here by  
22 stayed until May 20, 2020. Any property garnished or attached after March 17, 2020,  
23 must be releases back to the Judgment Debtor. Clark County Constables and Sheriff's  
24 Civil Division should follow the guidance in NRS 21.112 with respect to any property  
25 garnished or attached prior to March 17, 2020.  
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1 This Administrative Order shall be reviewed no later than every thirty (30) days  
2 and shall continue until modified ore rescinded by a subsequent order.  
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10 Dated this 17th day of March, 2020.

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15 Victor L. Miller, Municipal Judge  
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